

## **INSTRUCTIONS FOR PREPARING THE ALZHEIMER'S APPLICATION**

1. Complete the application. Submit the **original and ONE copy** to:  
  
Karen D. Stone, Grants Manager  
North Central Area Agency on Aging, Inc.  
151 New Park Avenue, Box 75  
Hartford, CT 06106
  
2. Attach the following to the original application:
  - a. Most Recent Annual Report
  - b. Most Recent Audit/ Financial Statement
  - c. Client Fee Schedule(s)
  
3. Deadline for submitting application: **Friday, March 17, 2017 at 4:00 p.m.**
  
4. For further information, contact Karen Stone, Grants Manager at (860) 724-6443 ext. 288 or via email at [karen.stone@ncaact.org](mailto:karen.stone@ncaact.org).