

APPENDIX B4 – Facilities and Program Accessibility Survey

FACILITIES AND PROGRAM ACCESSIBILITY SURVEY

Applicant Agency _____

Name of Facility _____

Street Address _____

City and Zip Code _____

Owner of Building _____

Management Firm _____

I. How many entrances for general use? _____

II. How many floors for general use? _____

III. Is there one or more elevators in the building? yes no

IV. If yes, do elevators serve all essential areas
(that should be accessible to the handicapped)? yes no

Note exceptions _____

V. Classify building by indicating appropriate number from list below: _____

- Governmental..... 1
- Office..... 2
- Industrial..... 3
- Merchandising and Service..... 4
- Restaurant..... 5
- Travel Facility..... 6
- Hotel, Motel, etc. 7
- Apartment..... 8
- Religious..... 9
- Health and Medical..... 10
- Educational..... 11
- Cultural, Recreational, Sports..... 12
- Other (specify)_____ 13

VI. Complete the following survey for the proposed project. Indicate yes or no for each statement by placing an "X" in the appropriate column.

		STRUCTURAL ACCESS
YES	NO	
		All corridors or hallway walls are at least 33 inches wide (will accommodate one handicapped person at a time (load bearing walls)).
		The width of all intersecting corridors are at least 48 inches wide (walls are load bearing).
		All corridors or hallway entrances and exits (that are load bearing) will allow a pivotal turn space of 60 x 60 inches from these areas through the openings.
		Rooms in which activities handicapped persons can be expected to take part in are of sufficient lengths and widths to permit easy maneuverability by at least two wheelchair persons (walls of rooms are load bearing).
		ALL OTHER ACCESS
YES	NO	FACILITY LOCATION
		The facility is so located that the grade of approach to the building does not exceed a slope greater than one foot rise in 12 feet (not a steep hill).
		The approaches to the building are barrier free.
		Sidewalks area a continuing common surface not interrupted by steps or abrupt level changes.
		Walks crossing other walks, driveways or parking lots blend to a common level.
		Walks at the facility entrance level have a level platform area which is at least 5 feet by 5 feet if the doorway swings and the platform extends at least one foot beyond each side of the doorway.
		The entrance platform is 3 feet by 5 feet wide if the entrance door swings into the building and the platform extends at least one foot beyond each side of the doorway.
		Adequate off-street parking spaces are available for the handicapped.
		Parking spaces reserved for handicapped persons are near facility.
		Parking space 12 feet wide allows for persons in wheelchair or crutches to get out from one side of vehicle onto level, smooth and hard surfaces.
		Diagonal or head-on parking provides for space of not less than 12 feet wide between at least two conventional spaces reserved for physically disabled persons.
		Parking is such that disabled person is not compelled to wheel or walk behind parked cars.

YES	NO	
		An adequate number of handicapped reserved spaces are available in accord with the frequency of use of facility by handicapped individuals.
		Walks connecting the parking lot are in conformity with "Walks" under Section E.
		A passenger loading zone is available with necessary level, smooth and hard surface for alighting upon, and in conformity with "Walks" under Section E.

YES	NO	FACILITY
		Adequate ramps with appropriate gradation are in place providing approaches to at least one facility entrance.
		Level or graded approaches to entrance exits.
		Ramps and/or graded approaches do not have a slope greater than one foot rise on 12 feet, or 8.33 percent, or 4 degrees 50 minutes.
		Ramps have at least one handrail 32 inches high even with the ramp surface, smooth rail; that extends one foot beyond the top and bottom of the ramp approaches and conforms with the American Standards Safety Codes for Floor and Wall Openings, Railings & Toe Boards (A12-1932).
		Ramps have non-slip surfaces.
		Ramps have level platforms that conform with Section E.
		Each ramp has at least 6 feet of straight clearance at the bottom.
		Lengthy ramps have level platforms at at least 30-foot intervals for safety and rest purposes and have level platforms whenever the ramps turn.
		Entrance steps exist that are 7 inches or less in height.
		Steps are the same height and less than 6 in number in each flight.
		At least one sturdy handrail exists with each flight of steps to entrance.
		One primary entrance to the facility is usable by individuals in wheelchairs and on walkers and crutches.
		The usable entrance is on a level making elevators or inside ramps accessible to physically handicapped persons.
		Doorways to the facility and to emergency exits are at least 32 inches wide (with door open).

YES	NO	
		The doorsill is one inch or less in height.
		The depth of space on the other side of the doorway is 36 inches or more in depth.
		The floor on either side of the doorway extends at least 12 inches beyond side of the door.
		The door handle is such a device to easily allow a wheelchair person to open and the door's weight is such to allow easy movement by the person through the door unassisted.
		There is at least one entrance door and space beyond meeting the requirements of the above.
		Elevator doors open to 32 inches or more and the depth of the elevator is at least 56 inches.
		All elevator buttons, switches are reachable by wheelchair persons and raised lettering makes identification of floor and safety switches and buttons easily readable by blind persons.

ESSENTIAL AREAS SURVEY

(describe the functions of each of the areas included in the survey)

Area 1 _____

Area 2 _____

Area 3 _____

Area 4 _____

AREA	YES	NO	
1			All essential areas, doorways are at least 32 inches wide (with door open) and the floor is level (no doorsill).
2			“ “ “
3			“ “ “
4			“ “ “
1			There are no steps or other unramped levels in the essential area.
2			“ “ “
3			“ “ “

	YES	NO	
4			“ “ “
1			The ramps incline in essential area to meet Section F.
2			“ “ “
3			“ “ “
4			“ “ “
			Male and female toilet entrances (outside) have clear doorway openings (no sill of at least 32 inches (with door open).
			The outside toilet doors meet Section F.
			There are <u>not</u> two doors in series at the entrance.
			The floor inside is level, without interruptions.
			The free space in the room is at least 60 x 60 inches to permit a wheelchair to turn.
			At least one toilet stall door in each bathroom swings out and the width is at least 32 inches wide (with door open).
			The female and male stalls are at least 36 inches wide and 56 inches deep.
			The stalls have handrails on each side 33 inches high and parallel to the floor.
			The stall seat is not more than 20 inches from the floor.
			Both sexes' toilets have wash basins set at appropriate heights for wheelchair persons clear beneath of piping obstructions so chair persons can come close to the basin.
			All tower, mirror, trash receptacles and other dispensers mounted no higher than 40 inches from the floor.
			Water fountains and coolers have up-front spouts and controls for hand or food operation; not more than 36 inches on walls and 30 inches on coolers and are not within an alcove.
			An appropriate number of public telephones are available for physically disabled persons and at least a reasonable number are equipped for hearing impaired persons and all are so identified.
			All control switches for lights, heat, ventilation, window draperies, fire alarms, and such or frequent or essential use are placed within reach of wheelchair persons.

YES	NO	IDENTIFICATION AND WARNING SIGNALS
		Raised letters or numbers and other Braille devices for directions are used within the facility.
		These are placed at the right or left side of the entrance of each essential area identifying number of room at a height between 4 feet 6 inches and 5 feet 6 inches (average 5 feet) from floor.
		Doors not intended for normal use and that might prove dangerous to a blind person are identified for touch by knurling the door handle or knob (by use of an acceptable plastic, abrasive coating).
		Braille directions in hallways are located so that entrances and emergency exits are easily determined by blind persons.
		Audible warning signals (such as smoke alarms) are accompanied by simultaneous visual signals for the benefit of those with hearing impairments and those who are blind.
		Every effort has been exercised to obviate hazards to physically disabled persons (such as manholes, floor openings and low handling door closures or doors that protrude into hallways) using appropriately placed barricades and hazard lights or audible warnings.
		Low hanging signs, ceiling lights and similar objects and those that protrude into regular traffic ways have been removed or relocated to at least 7 foot height from the floor.

YES	NO	PROGRAMS
		All services for the elderly are equally provided to handicapped persons or at least one of each type of service is available for handicapped individuals in a location and facility that meets accessibility requirements (within a nutrition project or an area agency region). If answer is yes, do not answer the following.
		Materials published for general circulation (newsletter, etc.) are reasonably available either in Braille or tape for older blind persons who wish to and should receive such.
		Special efforts are made to ensure disabled older person have the opportunity and are served meals in a manner not debilitating to their handicap and are not excluded from attending congregate functions.
		Transportation is accessible for physically disabled persons (at least one vehicle providing rides to services regularly available to physically able persons).
		All staff have been made aware of the requirements to serve handicapped older persons.
		Adequate efforts are made to take special services or assistance to handicapped older persons where provisions of such would be in inaccessible facilities. (Such as ENP and AAA central offices).

Printed Name of Reviewer

Title of Person

Signature of Reviewer

Date